

**MARICOPA COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MINUTE BOOK**

**FORMAL SESSION  
May 2, 2007**

The Board of Directors of Maricopa County Library District, Phoenix, Arizona, convened in Formal Session at 9:00 a.m., May 2, 2007, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Fulton Brock, Chairman, District 1; Andrew Kunasek, Vice Chairman, District 3; Don Stapley, District 2, Max W. Wilson, District 4 and Mary Rose Wilcox, District 5. Also present: Fran McCarroll, Clerk of the Board; Shirley Million, Minutes Coordinator; David Smith, County Manager; and Victoria Mangiapane, Deputy County Attorney. Votes of the Members will be recorded as follows: aye-no-absent-abstain.

**MINUTES**

Motion was made by Director Wilcox, seconded by Director Kunasek, and unanimously carried (5-0) to approve the minutes of meeting held December 6, 2006, December 20, 2006, January 2, 2007, February 5, 2007.

**PUBLIC HEARING – LIBRARY DISTRICT MEETING ROOMS FEE**

Chairman Brock called for a public hearing to solicit comments and consider the implementation of a \$10 fee for using Library District meeting rooms. No protests having been received and no speakers coming forth at the Chairman's call, motion was made by Supervisor Stapley, seconded by Supervisor Wilson, and unanimously carried (5-0) to approve this fee. The fee is effective June 1, 2007. (C6507026M00) (ADM2802)

**IGA WITH TOWN OF QUEEN CREEK FOR OPERATION OF LIBRARY**

Motion was made by Director Wilcox, seconded by Director Kunasek, and unanimously carried (5-0) to approve an intergovernmental agreement between the Maricopa County Library District and the Town of Queen Creek for operation of a library in the Town of Queen Creek. The town shall lease a 1,894 sq. ft. area of the Queen Creek Community Center, located at 22407 S. Ellsworth Road, to the district for the sum of \$1.00 per year. The term shall commence on July 1, 2007 and terminate on June 30, 2012. The town grants to the district the option of renewing the agreement for two additional five-year terms. (C6507031200)

**LIBRARY DISTRICT'S 5-YEAR PLAN AND DISTRICT PLAN OF SERVICE**

Motion was made by Director Wilcox, seconded by Director Kunasek, and unanimously carried (5-0) to approve the District Plan of Service 2007-2012 which was presented to the Board at its April 16, 2007 meeting under agenda item C6507023M00, and previously approved by the District's Citizen Advisory Committee on March 13, 2007. (C6507033M00) (ADM2800-003)

**PLAN OF SERVICE 2007 – 2012**

1. Library District shall continue to provide library service in unincorporated areas of the County. The District will provide the service based on that which best meets the needs of the unserved customers. This can be by direct service by a branch facility and/or bookmobile or by contracting with an existing public library near the unserved area.
2. Library District shall develop, implement and provide electronic resources, including digital and audio e-books, other forms of digital media, and library automation services that provide equitable access to all county residents.

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3. Library District shall continue the Reciprocal Borrowing Program, and will work with participating libraries to review the service and find areas of improvement.
4. Library District shall continue to support service to the underserved and disadvantaged in cities and towns with populations of 50,000 or less.
5. Library District shall partner with cities and towns serving populations over 50,000. These partnerships shall include sharing of operational costs that ensure, after five years, all operating costs are borne by the city or town.
6. Current unincorporated areas served by the Library District, if annexed or becoming incorporated, shall then conform to items 4 and 5. If the Library District owns the building, it will be deeded to the annexing or incorporating city or town.
7. The Library District shall request a "Quality of Life" fee from Master Planned Communities to assist the Library District in being prepared to offer quality public services to these unincorporated areas.
8. Library District shall only enter into negotiations for new IGAs with Board approval in advance.

**CAPA APPROVAL**

The following individual has successfully completed training provided by Materials Management and will be able to conduct nominal value procurements in selected areas for the Library District in accordance with the approved Certified Agency Procurement Aide Policy and Procedures. (ADM2810)

- Kyle Schroeder

**MEETING ADJOURNED**

There being no further business to come before the Board, the meeting was adjourned.

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Fulton Brock, Chairman of the Board

ATTEST:

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Fran McCarroll, Clerk of the Board